

EAST SUTTON PARISH COUNCIL

Date:	Wednesday 9 th October 2019 at 8:00p.m.
Venue:	Filmer Hall, East Sutton
Present:	Cllrs: Tim Turnill (Chair), Malcolm Ireland Elizabeth May, Jonathan Worsfold. Clerk – Mrs Janet Burnett

Submission from County and Borough Councillors and Police

1. Apologies: Cllrs: Martin Round and Shellina Prendergast
2. Declaration of Lobbying - none
 - I. Declaration of Changes to the Register of Interests - none
 - II. Declaration of Interest in items on the Agenda – Cllr Turnill declared an interest in agenda item 15.1.
 - III. Requests for Dispensation - none
3. Minutes of the meetings held on to be 4th September were agreed
4. **Financial Regulations** – to be carried forward
5. **Impact Assessment** – to be carried forward
6. Recommendation that the Parish Council laptop be updated with a solid-state drive.

The Parish Council resolved not to progress with this at the moment

7. **Document Retention Scheme** – to be carried forward
8. **Insurance**
Three quotes received.

The Parish Council resolved to go with Inspire on a 3-year basis.

9. **Police**
10. **Consultations**
11. **Highways and Public transport**
Cllr Ireland reported.
The overgrown verge outside the Church is being investigated by KCC to be progressed.
12. **Lighting**
13. **Training**
Play Area inspections – Clerk reported.
14. **KALC**
NALC newsletters circulated
Chief Exec bulletin
15. **Planning**
Cllr Turnill left the room for agenda item 15.1
 - I. Recommendation to be made on 19/503914/FULL Elm Cottage East Sutton Road ME17 3DT. Reworking of the existing 1960s rear gable feature and the erection of a single storey rear extension with glazed link to replace the existing detached shed. Re siting of oil tank.
The Parish Council resolved not to comment on this application.
 - II. MBC Decisions
 - III. Enforcement
 - IV. Planning meeting arranged for 16/10/19 at 7pm.

16. **Finance**

- I. Correspondence
- II. No items of income to be noted
- III. Items ratified for payment

J Burnett	155.68	Salary - September
Came & Co	465.30	Insurance
Go cardless	13.20	Tailored Auto Pensions
HMRC	38.80	Paye month 6
Items approved for payment online		
SVPC	39.00	Room hire
James Ferguson	95.00	Annual Play Area Inspection
SVPC	80.00	Contribution to Cilca
- IV. Bank Balances – not available
- V. Bank Reconciliation not available
- VI. Performance against budget not available

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VII. Items for 2020/2021 budget discussed.

17. **Play Areas**

- I. Play area reports
 - Annual - noted
 - Weekly – nothing to report
 - Monthly – not available

18. **Village Hall**

- I. Report – Cllr May reported.
- II. Lease – to be carried forward.

19. **Date of next Parish Council Meeting 6/11/19**

20. Meeting closed 21.33