

# EAST SUTTON PARISH COUNCIL

Clerk: Mrs J. Burnett

The Parish Office, Sutton Valence Village Hall, North Street Sutton Valence, Kent ME17 3HS

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**Notice is hereby given of a meeting of the Parish Council to be held remotely on Wednesday 22<sup>nd</sup> July 2020 at 8.00 p.m. when the following business is proposed to be transacted:**

**The Chairman to ask if anybody is recording**

**Submissions from Police, Borough and KCC members and members of the Public**

- 1. Apologies**
- 2. Declaration of Lobbying**
  - I. Declaration of Changes to the Register of Interests
  - II. Declaration of Interest in items on the Agenda
  - III. Requests for Dispensation
- 3. Minutes of the meeting held on 4<sup>th</sup> March 2020 to be agreed**
- 4. Matters arising**
- 5. Risk Assessment response to Covid 19 to be approved**
- 6. Business Continuity response to Covid 19 to be approved**
- 7. The finger post in the verge at the junction of Brick Kiln Lane and East Sutton Road**
- 8. Graveyard**
- 9. Financial Regulations circulated**
- 10. Impact Assessment**
- 11. Consultations**
- 12. Police**
- 13. Highways including Public Transport**
- 14. Lighting**
- 15. KALC**
- 16. Local Development Framework**
- 17. Planning**
  - II. **MBC Decisions**
  - III. **Enforcement – to be discussed in closed session.**
- 18. Finance**
  - I. Correspondence
  - II. Income
  - III. Expenditure
  - IV. Bank Balances
  - V. Bank Reconciliation
  - VI. Performance against budget
  - VII. Internal Audit
  - VIII. Appointment of Internal Auditor
  - IX. External Audit - Annual Governance and Accountability Return
    - i. The Parish Council to review the effectiveness of the system of internal control and resolve to approve the Annual Governance statement 2019/20
    - ii. The Parish Council to consider The Accounting statements 2019/20 and resolve to approve the Accounting Statement.
    - iii. Notice of the period for the exercise of public rights to be set.
- 19. Play Areas**
  - I. Play area reports and decision on whether to open the play area
- 20. Village Hall**
  - I. Report
  - II. Lease
- 21. Correspondence**
- 22. Reports from members of the public.** This is purely an information slot and no action can be taken upon the matters raised during this session. Any action required will need written representation to the council.
- 23. Additional matters to be discussed at next meeting**
- 24. Date of next Parish Council Meeting**

**Mrs J. Burnett – Clerk to the Council 17/7/20**

**MEMBERS OF THE PUBLIC WISHING TO JOIN THE ZOOM MEETING PLEASE CONTACT THE CLERK FOR THE ACCESS CODE BEFORE 12PM ON THE DAY OF THE MEETING.**