

Date:	Wednesday 5th November 2025 8.00pm
Venue:	Filmer Hall
Present:	Cllrs: Tim Turnill, Nigel Edmed and Rob Williamson Clerk Emma Hull

The Chairman to ask if anyone is recording, no recording took place
Submissions from members of the public, Borough and Kent County Council
Councillors, and Police none received

1. Apologies - received from Cllr May and Cllr Russell were accepted
2. Declaration of Lobbying
 - I. Declaration of Changes to the Register of Interests – none
 - II. Declaration of Interest in items on the agenda - none
 - III. Requests for Dispensation - none
3. Minutes of the meeting held 18th June and 1st October 2025 were agreed and signed by the Chairman
4. Highways – it was noted that road closure signs are not being collected after works have been carried out. Ongoing potholes along Workhouse Lane and Church Lane can be reported on KCC report a fault tool.
5. Public Transport – nothing to report
6. Planning

Recommendations were made on

 - I) 25/503892/LBC Listed building Consent for restoration and replacement of Casement Windows to North, South and West elevations. Morry House Morry Lane East Sutton Kent ME17 3DR

The Parish Council resolved no objection to this planning application
 - II) 25/503081/FULL Change of use from agricultural use to veteran's operation base, including vehicle repairs, training hub and drop-in centre for military veterans, together with insertion of mezzanine floor, alterations to the fenestration, addition of cladding and external staircase, and external landscaping works. Barling Farm East Sutton Road East Sutton Kent ME17 3DX

The Parish Council resolved no objection to this planning application
 - III) 25/504389/LBC Listed Building Consent for the installation of radon barrier mitigation system over existing basement floor (Works Started). Hm Prison East Sutton Park Sutton Valence Kent ME17 3DF

The Parish Council resolved no objection to this planning application
7. Police it was noted that incidents need to be reported to receive a crime number

8. Finance

I. Bank balances

I)Unity £7,168.30

II)Nationwide £8,540.37

Cllr Turnill to complete paperwork for Nationwide account due to review which needs to be completed by January

II. The following income was noted

Maidstone Borough Council	PSS Grant	394.61
HMRC	VAT Reclaim	472.03

III. Expenditure

I)The following expenditure was noted

E Hull	123 Reg web hosting renewal	71.86
Satswana	DPO Service	90.00
Royal British Legion	Wreath for Remembrance Service	20.00

II)The following expenditure was ratified

a) October

Name	Detail	Amount
Tailored Auto	Pension Admin	15.84
Staff	Costs	273.00
E Hull	Microsoft Office 365 yearly renewal	84.99
BT	Broadband	41.83
KALC	Subscription	218.52
Unity	Service Charge	6.00

Clerk has chased EDF for outstanding Invoices

IV. Reconciliation was approved

9. Play area – update inspection paperwork has been completed

10. Filmer Hall

I)Lease update

Cllr Turnill to contact Whitehead Monkton to instruct as Solicitors regarding revised lease received from The Filmer Hall Committee

II)To consider/agree quotes for Energy Performance Certificate for The Filmer Hall in closed session

Further quotes to be obtained to carry forward

11. Correspondence – none

Meeting Closed 21.10