

# EAST SUTTON PARISH COUNCIL

Clerk: Mrs E. Hull

The Filmer Hall, Church Lane, East Sutton, Maidstone, Kent ME17 3DH  
clerk@east Suttonpc.org.uk

## To all members of the Parish Council

**You are hereby summoned to a meeting of the Parish Council to be held at the Filmer Hall, Church Lane, East Sutton on Wednesday 4<sup>th</sup> March 2026 at 8 .00 p.m. when the following business is proposed to be transacted:**

The Chairman to ask if anyone was recording.

Submissions from members of the public, Borough and Kent County Council Councillors, and Police

1. Apologies
2. Declaration of Lobbying
  - I. Declaration of Changes to the Register of Interests
  - II. Declaration of Interest in items on the agenda
  - III. Requests for Dispensation
3. Minutes of the meeting 4<sup>th</sup> February to be agreed
4. To note, review and adopt the following
  - I. Document Retention Policy
5. To consider or not to use Kent County Council Archives and Local History Service or The Filmer Hall for archiving
6. Maidstone Borough Council Community Energy Parish Survey
7. Highways
8. Public Transport
9. Planning

Recommendations to be made on

- I. 26/500465/FULL Peen Barn Cottage Brick Kiln Lane East Sutton Kent ME17 3DS  
3 bay garage
  - II. Notice of Appeal Lodged with the Planning Inspectorate  
Retrospective change of use of land to 1no plot residential Gypsy site to include  
fencing, hardstanding, cesspit and soft landscaping Land South East of Kildare  
Maidstone Road Headcorn
10. Police
11. Finance
  - I. Bank balances
  - II. Income
  - III. Expenditure
  - IV. Reconciliation of bank to be approved
12. Play area
  - I. To note yearly inspection report and consider findings
13. Filmer Hall
  - I. To consider draft lease as produced by Solicitors and make any recommendations
14. Correspondence

**Mrs E. Hull – Clerk to the Council 26/02/26**