

EAST SUTTON PARISH COUNCIL

Clerk: Mrs E. Hull

The Filmer Hall, Church Lane, East Sutton, Maidstone, Kent ME17 3DH
clerk@east Suttonpc.org.uk

Date:	Wednesday 4 th February 2026 8.00pm
Venue:	Filmer Hall
Present:	Cllrs: Tim Turnill, Nigel Edmed, Elizabeth May, Melanie Russell, Rob Williams, Clerk Emma Hull, Borough Cllr Ziggy Trzebinski, One member of the public

The Chairman asked if anyone was recording. – no recording took place
Submissions from members of the public, Borough and Kent County Council Councillors, and Police
Apologies received from Borough Cllr Martin Round
Borough Cllr Ziggy Trzebinski gave an update on the recent water issues and housing developments in neighbouring parishes.

1. Apologies - none received
2. Declaration of Lobbying
 - I. Declaration of Changes to the Register of Interests - None
 - II. Declaration of Interest in items on the agenda - None
 - III. Requests for Dispensation – None
3. Minutes of the meeting held 7th January were signed and dated by the Chairman
4. To note, review and adopt the following
 - I. IT Policy

The Parish Council resolved to adopt the IT Policy
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 - II. Complaints Procedure

The Parish Council reviewed the complaints procedure, no amendments were made

5. 2026/2027 Grass Cutting schedule

The Parish Council resolved to approve the mowing of the grass in the play area at £63.15 plus VAT per cut to be cut very fortnight

6. Headcorn Community Safety Surgery 22nd January– Cllr Turnill to attend the next scheduled surgery
7. KALC Maidstone Area Committee Meeting 26th January - due to prior commitments no representative from the Parish attended
8. Highways - various potholes to be reported to Kent County Council
9. Public Transport
10. Planning – *none*
11. Police – Update was given

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12. Finance

I. Bank balances

Unity 5,758.03

Nationwide 8,572.59

Income

Nationwide	Interest	10.80
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II. Expenditure

i) The following expenditure was agreed

Staff costs	Salary PAYE Dec & Jan Working from home allowance	372.95
S Waring	Grass Cutting	874.08

ii) The following expenditure was ratified

Tailored Auto	Pension Admin	15.84
Staff Costs	Salary Working from home allowance April, May, June, July, Aug, Sept, Oct, Nov, Dec	452.40
BT	Broadband	41.83
Unity	Bank charges	6.00

III. Reconciliation of bank was approved

IV. Broadband renewal

The Parish Council ratified the broadband renewal with Daisy at £34.50
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13. Play area – update *was given*

14. Filmer Hall

I. Lease update – update given

II. To consider/agree quotes for Energy Performance Certificate for The Filmer Hall

The Parish Council resolved to go with Quote one £275.00
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15. Correspondence – *none*

Meeting closed 20.58