

# EAST SUTTON PARISH COUNCIL

Clerk: Mrs E. Hull

The Filmer Hall, Church Lane, East Sutton, Maidstone, Kent ME17 3DH

[clerk@east Suttonpc.org.uk](mailto:clerk@east Suttonpc.org.uk)

**Notice is hereby given of a meeting of the Parish Council to be held at the Filmer Hall, Church Lane, East Sutton on Wednesday 18<sup>th</sup> June 2025 at 7.00 p.m. when the following business is proposed to be transacted:**

The Chairman to ask if anyone was recording.

Submissions from members of the public, Borough and Kent County Council Councillors, and Police

1. Apologies –
2. Declaration of Lobbying
  - I. Declaration of Changes to the Register of Interests
  - II. Declaration of Interest in items on the agenda
  - III. Requests for Dispensation
3. Finance
  - I. Annual Audit – to complete the exemption certificate as a smaller council
  - II. External Audit - Annual Governance and Accountability Return
    - i. The Parish Council to review the effectiveness of the system of internal control and resolve to approve the Annual Governance statement 2024/25
    - ii. The Parish Council to consider The Accounting statements 2024/25 and resolve to approve the Accounting Statement
    - iii. Notice of the period for the exercise of public rights to be set
    - iv. Appointment and scope of Internal Auditor

**J Burnett - Locum Clerk    12/6/25**