

## EAST SUTTON PARISH COUNCIL

<b>Date:</b>	Wednesday 6 <sup>th</sup> June 2018 at 8:00p.m.
<b>Venue:</b>	Filmer Hall, East Sutton
<b>Present:</b>	Cllrs: Tim Turnill (Chair), Malcolm Ireland, Graham Edmed, Elizabeth May, Jonathan Worsfold Clerk – Mrs Janet Burnett Cllr Martin Round

Cllr Round updated the meeting on uplands and the downs consultation. Suggestion that the Green Sand Ridge be an AONB. This is in a white paper from Defra - The future of farming and land.

1. **Apologies: Cllr Prendergast**
2. **Declaration of Lobbying**
  - I. Declaration of Changes to the Register of Interests - none
  - II. Declaration of Interest in items on the Agenda - none
  - III. Requests for Dispensation - none
3. Minutes of the meetings held on 2<sup>nd</sup> and 16<sup>th</sup> May were agreed
4. Data Protection - impact assessment has been completed and sent to Satswana for feedback.  
Cllr emails to be set up: Cllrnameesp@gmail.com  
Training 28/6/18
5. World War 1 celebrations – nothing to report
6. KALC - AGM 11/6/18
7. Police Report
8. Consultations  
KCC – consultation on the future of rural bus service
9. Standing Orders and Financial Regulations to be carried forward
10. Highways – Cllr Ireland to query why certain parts of the Parish have not been mown and to contact East Sutton Park prison regarding white lines on the road.
11. Training  
Annual Councillors' Conference 2018 West Faversham Community Centre  
Date: 10 July 2018 9.00am – 4.30pm
12. Planning
  - I. MBC decisions  
18/500265/FULL The Old Forge Works Chartway Street ME17 3DW  
Demolition of existing buildings and erection of 7 dwellings with associated amenity space, landscaping and access - refused
13. **Finance**
  - I. Correspondence
  - II. Financial risk assessment on investments  
**The Parish Council resolved to adopt the risk assessment**
  - III. Income
 

Precept	6434.00	
PSS	65.40	
  - IV. Items for payment
 

D/D			
Tailored Pension	13.20		Pension
EDF	53.77		Street lighting
To be paid online:			
KALC	72.00		Planning training
SVPC	39.00		Room hire
J Burnett	151.86		Salary
HMRC	38.00		PAYE month 2
L Robbins	50.00		Internal Audit
  - V. Bank Balances  
Unity 10968.25 31/5/18

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- VI. Bank Reconciliation not available
- VII. Performance against budget not available
- VIII. Annual Governance and Accountability Return completed and approved
  - i. Certify exempt from a limited assurance review  
Having considered the eligibility, the Parish Council resolved to be exempt from a limited assurance review.
  - ii. Internal Audit was circulated, and the Parish Council noted the comments.
  - iii. The Parish Council reviewed the effectiveness of the system of internal control and resolved to approve the Annual Governance statement 2017/18 which was then signed by Cllr Turnill Chairman of the meeting
  - iv. The Parish Council considered The Accounting statements 2017/18 and resolved to approve the Accounting Statement which was then signed by Cllr Turnill Chairman of the meeting
  - v. Notice of the period for the exercise of public rights was set to commence on 11/6/18 and end on 20/7/18
- 14. Play Areas**
  - I. Play area report as before.
- 15. Village Hall**
  - I. Report – Meeting 29/6/18
  - II. BBQ – Cllr May to request risk assessment and insurance details.
- 16. Correspondence**

Maidstone's Armed Forces Day Flag Raising Ceremony – 25 June 2018 10.15 at Town Hall  
Government consultation on powers for dealing with unauthorised developments and encampments  
Clerks and Councils Direct
- 17. Reports from members of the public.** This is purely an information slot and no action can be taken upon the matters raised during this session. Any action required will need written representation to the council.
- 18. Additional matters to be discussed at next meeting – Thornden Farm**
- 19. Date of next Parish Council Meeting 21:17**