

EAST SUTTON PARISH COUNCIL

Clerk: Mrs J. Burnett

The Parish Office, Sutton Valence Village Hall, North Street Sutton Valence, Kent ME17 3HS

01622 844135

eastsuttonparishcouncil@gmail.com

Notice is hereby given of a meeting of the Parish Council to be held at the Filmer Hall on Wednesday 4th September 2019 at 8.00 p.m. when the following business is proposed to be transacted:

The Chairman to ask if anybody is recording

1. **Apologies**
2. **Declaration of Lobbying**
 - I. Declaration of Changes to the Register of Interests
 - II. Declaration of Interest in items on the Agenda
 - III. Requests for Dispensation
3. **Minutes of the meetings held on 3rd July and 21st August 2019 to be agreed**
4. **Financial Regulations**
5. **Impact Assessment**
6. **Document Retention Scheme**
7. **Financial Risk on Investments**
8. **Police**
9. **Consultations**
10. **Highways including Public Transport**
11. **Lighting**
12. **Training**
13. **KALC**
14. **Planning**
 - I. **MBC Decisions**
15. **Finance**
 - I. Correspondence
 - II. Income
 - III. Items for payment
 - IV. Bank Balances
 - V. Bank Reconciliation
 - VI. Performance against budget
16. **Play Areas**
 - I. Play area reports
17. **Village Hall**
 - I. Report
 - II. Lease
18. **Correspondence**
19. **Reports from members of the public.** This is purely an information slot and no action can be taken upon the matters raised during this session. Any action required will need written representation to the council.
20. **Additional matters to be discussed at next meeting**
21. **Date of next Parish Council Meeting**



Mrs J. Burnett – Clerk to the Council

29/8/19