

EAST SUTTON PARISH COUNCIL

Clerk: Mrs E. Hull

The Filmer Hall, Church Lane, East Sutton, Maidstone, Kent ME17 3DH
clerk@east Suttonpc.org.uk

To all members of the Parish Council

You are hereby summoned to a meeting of the Parish Council to be held at the Filmer Hall, Church Lane, East Sutton on Wednesday 3rd June 2026 at 8.00 p.m. when the following business is proposed to be transacted:

The Chairman to ask if anyone was recording.

Submissions from members of the public, Borough and Kent County Council Councillors, and Police

1. Apologies
2. Declaration of Lobbying
 - I. Declaration of Changes to the Register of Interests
 - II. Declaration of Interest in items on the agenda
 - III. Requests for Dispensation

3. Minutes of the meeting 6th May to be agreed

4. Highways

5. Public Transport

6. Planning –

Recommendation to be made on

I) 26/501989/FULL Section 73 Application for Minor Material Amendment to approved plans condition 2 (to allow for the changes to layout and fenestration), Variation of condition 3 (to allow for the change of material on walls from timber cladding to fibre cement timber effect black cladding, on roof from metal roofing to Catnic Urban seam metal roofing, doors and windows to use aluminium in an anthracite finish and a composite timber effect on main entrance door) and removal of Condition 8 (external lighting) pursuant to application 24/503945/FULL for Conversion of existing stables with a single storey rear and side extension to provide holiday let accommodation, alongside a change of use of land to form associate private amenity space with parking and landscaping.

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7. Police

8. Finance

- I. Bank balances
- II. Income
- III. Expenditure
- IV. Reconciliation of bank to be approved
- V. To note the internal auditors report
- VI. Finance Annual Audit – to complete the exemption certificate as a smaller council
- VII. External Audit - Annual Governance and Accountability Return
 - i. The Parish Council to review the effectiveness of the system of internal control and resolve to approve the Annual Governance statement 2025/26
 - ii. The Parish Council to consider The Accounting statements 2025/26 and resolve to approve the Accounting Statement

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- iii. Notice of the period for the exercise of public rights to be set
- iv. Appointment and scope of Internal Auditor
- VIII. To Ratify EDF as electricity provider for unmetered supply for street lighting for 36 months
- 9. Play area –
 - I. To consider and resolve way forward with regards to wet pour surfacing
- 10. Filmer Hall – update on website booking page
- 11. Correspondence

Mrs E. Hull – Clerk to the Council 29/05/26