

# EAST SUTTON PARISH COUNCIL

Clerk: Mrs E. Hull

The Filmer Hall, Church Lane, East Sutton, Maidstone, Kent ME17 3DH  
clerk@east Suttonpc.org.uk

## To all members of the Parish Council

**You are hereby summoned to a meeting of the Parish Council to be held at the Filmer Hall, Church Lane, East Sutton on Wednesday 7th January 2026 at 8 .00 p.m. when the following business is proposed to be transacted:**

The Chairman to ask if anyone was recording.

Submissions from members of the public, Borough and Kent County Council Councillors, and Police

1. Apologies
2. Declaration of Lobbying
  - I. Declaration of Changes to the Register of Interests
  - II. Declaration of Interest in items on the agenda
  - III. Requests for Dispensation
3. Minutes of the meeting held 5th November and 3<sup>rd</sup> December 2025 to be agreed
4. To note, review and adopt the following
  - I) Data Protection Policy
5. Consultation
  - i) MBC - Maidstone Gypsy, Traveller and Traveling Showpeople Development Plan Document – Preferred policies and Potential sites (Regulation 18c) Consultation – Closes 11<sup>th</sup> January
6. Highways
7. Public Transport
8. Planning  
Recommendation to be made on
  - i) 25/504919/FULL Section 73 - application for minor material amendment to approved plans condition 2 (to allow alterations to fenestration and door positions of the black barn dwelling, insertion of a separate WC to the ground floor, change of the snug/cinema room to a multifunctional bedroom/snug/cinema room, and changes to the approved shower room to make it an ensuite) pursuant to 24/502355/FULL for - Section 73 - Application for minor material amendment to approved plans condition 2 (to allow changes to the design of the stable/cart lodge dwelling, including alterations to fenestration) pursuant to 21/502380/FULL for - Conversion of 2no. barns to residential dwellings, conversion and extension of animal shelter and cart lodge to 1no. residential dwelling, and the construction of a double garage; all with associated parking, access and landscaping works. Parsonage Farmhouse East Sutton Hill East Sutton Kent ME17 3DG
  - ii) 25/504921/LBC Listed Building Consent for the works associated with the conversion of the black barn to a residential dwelling (revised scheme to 21/502381/LBC). Parsonage Farmhouse East Sutton Hill East Sutton Kent ME17 3DG
9. Police

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## 10. Finance

- I. Bank balances
- II. Income
- III. Expenditure
- IV. Reconciliation of bank to be approved
- V. Budget 25/26 to be approved
- VI. Precept to be set

## 11. Play area – update

## 12. Filmer Hall

I) Lease update

II) To consider/agree quotes for Energy Performance Certificate for The Filmer Hall

## 13. Correspondence

**Mrs E. Hull – Clerk to the Council      30/12/25**